

LOW VOLUME FACILITY AUDIT OVERVIEW

MISSOURI CANCER REGISTRY & RESEARCH CENTER

MARCH 2023



OBJECTIVES

- FACILITY AUDIT DEFINITION, REQUIREMENTS, AND PURPOSE
- HOW WILL I KNOW I HAVE BEEN SELECTED FOR AN AUDIT
- WHAT WILL I NEED TO DO FOR THE AUDIT
- MEDICAL RECORD DISEASE INDEX – EXAMPLE MRDI
- STEPS OF THE AUDIT PROCESS



FACILITY AUDIT

- FACILITY AUDIT – THE EXAMINATION OF A HOSPITAL/MEDICAL FACILITY MEDICAL RECORD DISEASE INDEX (MRDI) COMPARED AGAINST MISSOURI CANCER REGISTRY (MCR) DATABASE REVIEWING FOR CASEFINDING ACCURACY
- THE NATIONAL PROGRAM OF CANCER REGISTRIES (NPCR) REQUIRE HOSPITALS WITHIN THE STATE OF MISSOURI BE AUDITED ONCE WITHIN EVERY FIVE YEAR TIME PERIOD
- FACILITY AUDITS ARE INTENDED TO BE EDUCATIONAL, USED FOR TRAINING PURPOSES FOR FACILITIES
- NO DISCIPLINARY ACTIONS WILL OCCUR FOR ANY MISSING CASES DISCOVERED THROUGH THE AUDIT



HOW WILL I KNOW I HAVE BEEN SELECTED FOR AN AUDIT

- A LETTER WILL BE SENT BY EMAIL TO THE FACILITY CONTACT AND ADMINISTRATOR WHEN A FACILITY IS UP FOR AN AUDIT
- A FOLLOW UP PHONE CALL WILL BE CONDUCTED TO VERIFY THE EMAIL REACHED THE PROPER FACILITY CONTACT
- ADDITIONAL INFORMATION NECESSARY TO CONDUCT THE AUDIT MAY BE REQUESTED AT THAT TIME



WHAT WILL I NEED TO DO FOR THE AUDIT

- MEDICAL RECORD DISEASE INDEX (MRDI) - A PREVIOUSLY SUBMITTED MRDI FROM THE AUDITED TIME FRAME WILL BE REVIEWED. IF THE MRDI IS NOT IN THE PROPER FORMAT OR MISSING VITAL INFORMATION MCR WILL REQUEST ANOTHER MRDI BE SUBMITTED.
- MCR REQUESTS THE MRDI BE SUBMITTED IN EXCEL FORMAT. IF THE SOFTWARE PRODUCES A TEXT FILE, IT CAN THEN BE IMPORTED INTO AN EXCEL SPREADSHEET. THE EXCEL SPREADSHEET CAN THEN BE SUBMITTED TO MCR.
- SUBMIT REQUESTED DATA WITHIN 2 WEEKS OF FACILITY AUDIT NOTIFICATION



MEDICAL RECORD DISEASE INDEX (MRDI)

- THE MRDI REPORT IS EXPORTED FROM THE FACILITIES BILLING SOFTWARE AND SHOULD INCLUDE THE FOLLOWING FIELDS:

FIRST & LAST NAME

DATE OF BIRTH

SOCIAL SECURITY NUMBER

SERVICE CODE

ADMISSION & DISCHARGE DATE

MEDICAL RECORD NUMBER

ICD-10 CODES, PROCEDURE CODES, & ICD-10 PCS CODES (IF AVAILABLE)

- MCR REQUESTS THE MRDI BE IN ALPHABETICAL ORDER BY LAST NAME, INCLUDE SOCIAL SECURITY NUMBERS, AND PLEASE ANNOTATE THE MRDI WITH ANY ADDITIONAL FACILITY INFORMATION



EXAMPLE OF MEDICAL RECORD DISEASE INDEX

Last Name	First Name	MI	DOB	SSN	Service Code	Admit Date	Discharge Date	MR #	Dx 1	Dx 1 Desc	Dx 2	Dx 2 Desc	Dx 3	Dx 3 Desc	Proc 1	Proc 2
AAAA	BBBBB	C	10/02/00	999559999	Clinic	09/11/19	09/11/19	000000	C06.89	Malignant neoplasm of overlapping s	M17.12	Unilateral primary osteoarthritis,	.			
DDDD	EEEE	F	05/25/75	999559999	Clinic	11/06/19	11/06/19	000000	C06.9	Malignant neoplasm of mouth, unsp	R09.82	Postnasal drip	E03.9			
GGGG	HHHH	J	10/18/02	999559999	Clinic	01/07/19	01/07/19	000000	C15.9	Malignant neoplasm of esophagus, un	R60.9	Edema, unspecified	Z79.899	Polyp of colon	0DBH8ZX	0DBL8ZX
KKKKK	LLLLL	M	06/10/04	999559999	Clinic	12/16/19	12/16/19	000000	C16.0	Malignant neoplasm of cardia	.		.	Hyperlipidemia, unspecified		
NNNN	OOOO	P	07/18/50	999559999	OffSite	06/10/19	06/16/19	000000	C16.9	Malignant neoplasm of stomach, unsp	G20.	Parkinson's disease	I10.			
NNNN	OOOO	P	07/18/50	999559999	OffSite	04/18/19	05/03/19	000000	C34.90	Malignant neoplasm of unsp part of	C79.31	Secondary malignant neoplasm of bra	C78.7			
TTTT	UUUU	V	12/24/00	999559999	Clinic	05/10/19	05/10/19	000000	C34.90	Malignant neoplasm of unsp part of	R06.2	Shortness of breath	I35.8			
WWW	XXX	Y	02/18/55	999559999	Hospice	04/01/19	04/05/19	000000	C34.90	Malignant neoplasm of unsp part of	J44.9	Chronic obstructive pulmonary disea	J18.9			
ZZZZ	AAAA	B	09/20/00	999559999	Outpt	06/25/19	06/27/19	000000	C34.90	Malignant neoplasm of unsp part of	C78.7	Secondary malig neoplasm of liver a	R19.7	Other long term (current) drug ther		
CCCC	DDD	E	10/23/50	999559999	Clinic	01/14/19	01/14/19	000000	C34.90	Malignant neoplasm of unsp part of	C79.31	Secondary malignant neoplasm of bra	Z87.891		3C1ZX8Z	
FFFF	GGGG	H	08/13/75	999559999	OffSite	08/26/19	08/26/19	000000	C34.90	Malignant neoplasm of unsp part of	E83.52	Hypercalcemia	J44.9	Chest pain, unspecified		
IIII	JJJJ	K	12/20/44	999559999	Clinic	12/02/19	12/02/19	000000	C34.90	Malignant neoplasm of unsp part of	C14.0	Malignant neoplasm of pharynx, unsp	Z11.1			



STEPS OF THE AUDIT PROCESS

- THE REVIEW-
FACILITY MRDI IS REVIEWED AND COMPARED AGAINST MCR DATABASE
THIS REVIEW IS COMPLETED AT MCR
REPORTABLE DX NOT EXISTING IN MCR DATABASE WILL BE ADDED TO A PULL LIST
PULL LIST WILL BE EMAILED TO FACILITY WITH A REQUEST TO SET A RESOLUTION CALL
- THE RESOLUTION-
CASES ON PULL LIST WILL BE DISCUSSED TO DETERMINE REPORTABILITY
ANY MISSED CASES WILL BE IDENTIFIED AT THIS TIME AND NEED TO BE SUBMITTED
WHEN SUBMITTING MISSED CASES PLEASE NOTE “MISSED CASES FROM AUDIT” ON
TRANSMITTAL FORM
- THE RECONCILIATION –
AUDIT REPORT SENT TO FACILITY CONTACT AND ADMINISTRATION CONTAINING AUDIT
CONCLUSION NOTIFICATION, SUGGESTIONS, AND COMPLETENESS RATE



THANK YOU FOR YOUR HARD WORK AND DEDICATION TO
SUBMITTING QUALITY CANCER DATA

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